

# **MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BRISTOL COUNTY WATER AUTHORITY**

**Thursday, August 12, 2004**

**SENIOR CENTER, WARREN TOWN HALL, WARREN, RI**

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**Pursuant to proper notice, the regular meeting of the Board of Directors of the Bristol County Water Authority was called to order by Chairman Saviano at 6:00 pm, in the Senior Center, Warren Town Hall, Warren, Rhode Island. Executive Director Pasquale DeLise, and the following Directors were in attendance at the commencement of the meeting:**

**Allan Klepper, Ian Morrison, John Saviano, Frank Sylvia, John Veader**

**The Chairman welcomed new Board member Mr. John M. Jannitto.**

## **HOUSEKEEPING**

**Minutes of the following meetings were reviewed.**

**Upon a motion duly made and seconded, it was**

**VOTED: That the minutes of the Annual Meeting of July 15, 2004, be and hereby are approved.**

**Motion passed 5 – 1, Director Jannitto abstained.**

**Upon a motion duly made and seconded, it was**

**VOTED: That the minutes of the regular meeting of July 15, 2004, be and hereby are approved.**

**Motion passed 5 – 1, Director Jannitto abstained.**

**Upon a motion duly made and seconded, it was**

**VOTED: That the minutes of the Engineering Sub Committee Meeting of August 5, 2004, be and hereby are approved.**

**Motion passed 4 – 2, Directors Jannitto and Klepper abstained.**

**Upon a motion duly made and seconded, it was**

**VOTED: That the minutes of the Public Relations/Personnel Sub Committee Meeting of August 5, 2004, be and hereby are approved.**

**Motion passed 4 – 2, Directors Jannitto and Klepper abstained.**

**Upon a motion duly made and seconded, it was**

**VOTED: That the minutes of the Audit Finance Sub Committee Meeting of August 5, 2004, be and hereby are approved.**

**Motion passed 4 – 2, Directors Jannitto and Klepper abstained.**

**Upon a motion duly made and seconded, it was**

**VOTED: That the minutes of the Executive Session Engineering Sub Committee Meeting of August 5, 2004, be and hereby are approved.**

**Motion passed 4 – 2, Directors Jannitto and Klepper abstained.**

**Upon a motion duly made and seconded, it was**

**VOTED: That the minutes of the Executive Session Public Relations/Personnel Sub Committee Meeting of August 5, 2004, be and hereby are approved.**

**Motion passed 4 – 2, Directors Jannitto and Sylvia abstained.**

**The Board entered its Annual Meeting at 6:10 pm.**

**The Board returned to the regular meeting at 6:15 pm.**

**AUDIT/FINANCE**

**Old Business, Chairman Saviano reported:**

**1. BCWA Bristol Office, Committee requests that activities for the sale of the Bristol Office be started although definite dates cannot yet be established.**

**Further discussion will be held at the September meetings.**

## **PERSONNEL/RETIREMENT**

**New Business, Director Veader reported:**

**1. Local 359 Requests Contribution to Annual Outing, Committee recommends contribution of \$400.00. Upon a motion duly made and seconded, it was**

**VOTED: To contribute \$400.00 to Local 359 Annual Picnic, as presented.**

**Director Lavey entered the meeting at 6:20 pm.**

**Motion passed unanimously.**

**2. Phoenix Investment Management – Request for Increase in Fees, Phoenix Investment Management has performed well in handling our investment of the Authority's Pension Plan over the past 12 years. The proposed increase in fees appears to be inline with competitors in the field. Due to past performance and reasonableness of the proposed fee increase, Staff recommends the acceptance of the proposal made by Phoenix Investment Management and Washington**

**Trust Company. Committee recommends approval for increased fees, as presented. Upon a motion duly made and seconded, it was unanimously**

**VOTED: To accept the proposal of Phoenix Investment Management and Washington Trust Company dated July 7, 2004 to increase fees effective July, 2004, as presented.**

**3. Request for Employee Classification Change, Executive Director DeLise will give a recommendation to the Board in September.**

**4. Staff Merit Salary Adjustments, Staff salary increases in past have been based on a percentage increase. One option is that a merit increase would be given in the form of a bonus not affecting base rate. To be discussed at the September meetings.**

## **ENGINEERING**

**Old Business, Director Morrison reported:**

**1. Kickemuit Reservoir Fish Ladder, RFP for the fish ladder has been sent out for comments.**

**2. Shad Pipeline, RFP advertised on July 12, 13 and 14, 2004. Site visits and pre-proposal conferences scheduled for July 21 and July 28, 2004. Proposals due by August 10, 2004.**

**Executive DeLise stated that 5 proposals were received.**

## **EXECUTIVE DIRECTOR'S REPORT**

**The Executive Director's Report was self-explanatory.**

## **NEXT STEPS**

- 1. Public Relations/Personnel, Engineering, Committee Meetings, Wednesday, September 8, 2004, 5:15 p.m., Senior Center, Warren Town Hall.**
- 2. Audit Finance Committee Meeting, Thursday, September 9, 2004, 5:15 p.m., Senior Center, Warren Town Hall.**
- 3. Annual Meeting (Continued), Board of Directors Monthly Meeting, Wednesday, September 15, 2004, 6:00 pm, Senior Center, Warren Town Hall.**

**Chairman Saviano made a motion to go into Executive Session to discuss negotiations with East Providence under RIGL 42-46.5.**

**VOTED: To enter into Executive Session.**

**Roll Call Vote all present voted Aye.**

**The Board entered Executive Session at 6:40 pm.**

**The Board returned to Executive Session at 6:45 pm.**

**There being no further business, the meeting was adjourned at 6:45**

pm.

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**William J. Lavey, Jr.**  
**BCWA Secretary**